



APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

327 ABBOT ROAD
EAST LANSING, MI 48823
P. 517.351.2222
F. 517.351.2226
W. DUBLINSQUARE.NET

In order for you to be considered for employment, this application must be filled out in its ENTIRETY.
All statements made by applicants for employment on this application form will be checked for accuracy.

Name (Print in Ink)		Today's Date	
Current Address			
Previous Address		E-mail address	
Social Security Number		Work Phone No	Alternate Phone No
Position(s) applying for (Must check specific position listed to be considered) <input type="checkbox"/> Server <input type="checkbox"/> Host/Hostess <input type="checkbox"/> Bartender <input type="checkbox"/> Busser <input type="checkbox"/> Bar Back <input type="checkbox"/> Line Cook <input type="checkbox"/> Line Prep <input type="checkbox"/> Dishwasher <input type="checkbox"/> Security <input type="checkbox"/> Management		Home Phone No	Cellular Phone No
		Did someone refer you to apply for this position? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, who?	
If you are applying for a server or bartender position, do you meet the legal state age requirement to serve alcohol? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you have the legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No It is the policy of this employer to hire only United States Citizens or individuals authorized to work in the United States. All employees must verify employment eligibility prior to beginning work.	
Date you are available to start employment	How many hours per week do you expect to work?	Expected Hourly Rate	Expected Weekly Earnings

Relatives Employed by Authentic Properties, LLC: Name: _____ Relationship: _____
(Relatives employed by Authentic Properties, LLC will not necessarily exclude you from employment but will be considered for job placement to avoid a direct supervisory relationship between relatives)

Work Schedule Availability

What shifts/hours are you available to work? Shifts start as early as 6AM and end as late as 4AM (please list start & end times in each AM & PM shift box)

Shift	MON	TUES	WED	THUR	FRI	SAT	SUN
AM	to	to	to	to	to	to	to
PM	to	to	to	to	to	to	to

Are you willing to work a split shift? Yes No Are you willing to stay late in an emergency? Yes No
 Are you willing to work holidays / weekends? Yes No Is your schedule flexible so you can attend training? Yes No

Education	Name and location of school	Last year completed	Courses majored in	Graduate? List Degrees.
High School		9 10 11 12		Diploma: <input type="checkbox"/> Yes <input type="checkbox"/> No
College		1 2 3 4		
Other				

Have you been convicted of a felony, or been incarcerated in connection with a felony, in the past 10 years? (You do not have to disclose any convictions that have been annulled, expunged, erased, pardoned, or sealed by a court. A conviction will not necessarily exclude you from employment.) Yes No

If you answered "Yes," please explain

Work History – List your last 3 jobs. Please fill out all information completely

	Current or Most Recent Job	Previous Job	Previous Job
Company Name			
Company Address			
Company Phone Number			
Name and Title of Immediate Supervisor			
Job Title / Position			
Dates of Employment	____ / ____ Month/Year to Month/Year	____ / ____ Month/Year to Month/Year	____ / ____ Month/Year to Month/Year
Reason for Leaving			
May we contact this employer	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Rate of Pay	\$ _____ \$ _____ Starting Wage Ending Wage	\$ _____ \$ _____ Starting Wage Ending Wage	\$ _____ \$ _____ Starting Wage Ending Wage

MILITARY EXPERIENCE (If applicable)	Skills Acquired
VOLUNTEER EXPERIENCE, List Activities & Skills Acquired: (Exclude activities relating to race, religion, color, ancestry, age, national origin, gender and disability)	
Are you presently or have you ever been, employed by Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, dates of employment and reason for leaving.	
Have you ever submitted an application for employment at Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Special Employment Notices (Please read carefully before signing below)	
I understand that the ownership and operation of Dublin Square Irish Pub & Restaurant is a dba of Authentic Properties, LLC.	
Initial _____	
Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant does not discriminate in hiring or employment on the basis of race, color, religion, sex, national origin, ancestry, age (as defined by applicable law), legally recognized handicap, or veteran status. Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant is subject to the provisions of the Michigan's Workers' Compensation Act and provides all staff members with coverage.	
Initial _____	
I understand that Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant, has in place a Dispute Resolution Process (DRP), and I further acknowledge and agree that if I am offered and accept employment, any dispute between me and any of the owner(s), employee(s) and/or agent(s) of Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant, relating to my employment and/or my separation from employment, must be submitted within one (1) year of the day which I learned of the event and shall be resolved pursuant to the terms and conditions of the DRP.	
Initial _____	
Statement	
I certify the facts set forth in my application are true and complete. I understand and agree that, if employed, any misrepresentation, false statements, or omission of facts on this application may result in dismissal. I authorize Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant to check all personal and employment references and to verify all information I have included on this application form.	
I understand and agree that this application, policies, practices and procedures, and all other communication distributed to me by Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant does not constitute or supplement any contract of employment. If I am hired, I understand and agree that all benefits, policies, and procedures may be changed by Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant at any time, with or without notice. I further understand and agree that I have the option to terminate my employment relationship with Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant, with or without cause and without notice at any time, and that Authentic Properties, LLC dba Dublin Square Irish Pub & Restaurant retains a similar right.	
I understand and agree that this application will be kept on active file for 30 days from the date completed, after which time I would have to reapply in accordance with established company procedures. However, I understand and agree that the agreement to submit eligible disputes to the DRP does not terminate after 30 days and applies to my entire length of employment.	
Initial _____	
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Signature of Applicant</div>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="text-align: center;">Date</div>